

## Switching to Havasu Community Credit Union is Easy.

Once you've opened your new Havasu Community Credit Union Checking Account, just follow these 3 easy steps.



### STEP 1: Change Your Direct Deposit

Complete and submit this form to your Human Resources/ Payroll Department. To change your Social Security direct deposit, call the Social Security Administration at 800.772.1213 and ask that your direct deposit go to Havasu Community Credit Union. Be prepared to give them your checking account number and your Havasu Community Credit Union routing number (322077562).

### STEP 2: Switch Your Pre-Authorized Payment to Havasu Community Credit Union

Use this form to notify any company or organization that is making automatic withdrawals/payments from your old checking account that you have now switched to Havasu Community Credit Union. It may take a few weeks before the change is made, so make certain that you keep enough money in your old account to cover any withdrawals or checks that have not yet cleared.

### STEP 3: Close Your Old Checking Account

Once your direct deposit and/or your pre-authorized payments are going directly to your Havasu Community Credit Union checking account, you may close your old account by submitting this form to your old financial institution. Any remaining balance in your old account will be deposited to your new checking account at Havasu Community Credit Union.

## CONGRATULATIONS!

### Get Ready to Enjoy Your New Checking Account

Congratulations on making the switch to Havasu Community Credit Union. Now you can enjoy the benefits of checking! Our plan features:

- No minimum balance requirement
- FREE BillPay
- FREE online anytimeBanking & TouchTeller, bank-by-phone
- FEE-FREE ATM access at over 25,000 nationwide CO-OP Network ATMs

### As a Member of Havasu Community Credit Union, You'll Also Enjoy:

- Better Loan Rates – real estate, vehicle, personal & secured
- Great Rates on IRAs & Certificates
- Loyalty Rewards – Receive points for almost every credit union relationship including deposits, loans, debit & credit cards
- A wide range of free & low cost services

HAVASU COMMUNITY  
*Credit Union*

A DIVISION OF L.A. FINANCIAL CREDIT UNION

Life Just Got Better

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# Checking Account Switch Kit



Make the Switch Today & Save

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Life Just Got Better

# STEP 1

## Change Your Direct Deposit

Complete and submit this form to your Human Resources/ Payroll Department. To change your Social Security direct deposit, call the Social Security Administration at 800.772.1213 and ask that your direct deposit go to Havasu Community Credit Union. Be prepared to give them your checking account number and your Havasu Community Credit Union routing number (322077562).

Please reroute my direct deposit per my instructions:

Employee's Name

Address

City State Zip

Daytime Phone Evening Phone

I authorize my direct deposit to be rerouted to my new Havasu Community Credit Union Checking Account.

HCCU Routing Number: 322077562

HCCU Account Number  Checking  Savings

Authorized Signature(s) Date

# STEP 2

## Switch Your Pre-Authorized Payments to Havasu Community Credit Union

Give this form to any company/payee making automatic payments from you old checking account (make additional copies of necessary).

Please reroute my direct deposit per my instructions:

Company/Payee to Receive Payment

Account Number with Company/Payee

Company's Address

City State Zip

Payment Amount  Monthly  Bi-Weekly

I authorize you to redirect future automated payment withdrawals to my new Havasu Community Credit Union Checking Account.

HCCU Routing Number: 322077562

HCCU Account Number  Checking  Savings

Effective Date

Havasu Community Credit Union Phone Number: 800.894.1200

Authorized Signature(s) Date

# STEP 3

## Close Your Old Checking Account

Complete and submit this form to your old financial institution.

**NOTE: Once your direct deposit and pre-authorized payments are coming to your Havasu Community Credit Union Checking Account, you may close your old checking account. Until then, make certain that you have sufficient funds in your old account to cover any checks and withdrawals that have not yet cleared.**

Previous Financial Institution

Checking Account Number to be closed

Name(s) on Account

Address

City State Zip

Daytime Phone Evening Phone

I authorize the closure of my account effective as of this date: \_\_\_\_\_

Please transfer any remaining balance to:

**Havasu Community Credit Union  
P.O. Box 6015  
Pasadena, CA 91102-6015  
800.894.1200**

HCCU Routing Number: 322077562

HCCU Account Number  Checking  Savings

Authorized Signature(s) Date